

WE ARE HIRING!

JOB TITLE: ASSISTANT FLOOR MANAGER – SERVICE CENTRE MALE' (01)

LOCATION: SHEESHA SERVICE CENTRE, MALE'

REQUIREMENTS

- Bachelor's Degree in Business Management or related field.
- Minimum of 2 years' experience in operational positionn.
- Excellent communication, interpersonal, leadership, and conflict resolution skills.
- Exceptional problem-solving and decision-making skills.
- Ability to handle difficult situations in a professional manner.
- Flexible and adaptable to changing priorities and business needs.

DUTIES & RESPONSIBILITIES

- Coordinate daily customer service operations (e.g. sales processes, orders and payments)
- Monitor, supervise booking schedule and guide operational tasks of Customer Service Team.
- Work together with chief mechanic and counter team to achieve targets and fast service time.
- Facilitate effective communication between counter and mechanic team.
- Ensure all employees adhere to company policies and guidelines.
- Maintain high-quality standards according to company SOPs.

SALARY & OTHER REMUNERATIONS

- Career advancement opportunities & annual increments as per company policy.
- Health insurance & Staff discounts.

Total Salary: 18,000 to 19,000 (Salary negotiable depending Qualification & Experience)

DEADLINE: 13th April 2024

- Candidates are required to submit fully completed "Application Form" with supporting documents listed in the form, before the deadline. Application form will be available to download from www.honda.mv
- Applications must be a compiled PDF file of all documents.
- Only short-listed candidates will be called for interview.