

# WE ARE HIRING!

**JOB TITLE: SERVICE REPRESENTATIVE (01)**

**LOCATION: SHEESHA SERVICE CENTER, HULHUMALE**

## About the Role:

We are looking for enthusiastic and committed Service Representatives to join our team at the Sheesha Service Center in Hulhumale. This position is ideal for individuals who thrive in a sales environment and are eager to provide exceptional customer service.

## Requirements:

- GCE 'A' Level with 2 passes, or GCE 'O' Level with 6 passes, including English.
- Proven experience in sales or a related field.
- Proficiency in MS Office and familiarity with point-of-sale software.
- Ability to work efficiently in a fast-paced environment and handle customer grievances professionally.
- Ability to collaborate and work as part of a team.
- Excellent interpersonal skills, with a service-oriented mindset.

## Key Responsibilities:

- Handle customer inquiries and provide exceptional service.
- Assist in sales processes and manage orders and payments.
- Collaborate with team members to achieve sales targets and ensure efficient service delivery.
- Maintain accurate records of customer interactions and transactions.
- Adhere to company policies and guidelines.
- Contribute to a positive and productive team environment.

## What We Offer:

- Career advancement opportunities and annual increments as per company policy.
- Comprehensive health insurance and staff discounts.
- Competitive salary range between MVR 10,000 to 11,000 negotiable based on qualifications and experience.

**DEADLINE: 31<sup>st</sup> March 2025**

- Candidates are required to submit fully completed "Application Form" with supporting documents listed in the form, before the deadline. Application form will be available to download from [www.honda.mv](http://www.honda.mv)
- Applications must be a compiled PDF file of all documents.
- Only short-listed candidates will be called for interview.